



Maryland Department of Human Resources
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
Office: 410.767.7871 Fax: 410.333.8408

CHILD PLACEMENT AGENCY REPORT

Provider Organization: San Mar Children's Home, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR

Name of Chief Administrator: Bruce Anderson

Email: banderson@sanmarhome.org

License Type: Child Placement Agency

Type of Inspection: Relicensure

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
8504 Mapleville Road Boonsboro, Maryland 21713	unlimited	50	34	#00458 2/2/2019	1/24/2017

Inspection Summary

Number of Records Reviewed: Youth 16 Staff 9 Foster Parent 12 Adoptive Parent NA

Number of Interviews: Youth 0 Staff 5 Foster Parent 5

CPA Office Inspection: 1/24/2017

Number of ILP Apartments Inspected: NA

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes X No

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.01.13 A (5)	1/9 personnel records did not have an annual performance evaluation
07.05.01.13 B (5)	3/9 personnel records did not have updated professional credentials
07.05.01.09 D	1/9 personnel records did not have the required number of references
07.05.01.10 E	5/9 personnel records did not have updated vehicle insurance
07.02.21.05 A	1/9 personnel records did not have documentation of pre-service training
07.02.21.05 C	3/9 personnel records did not have documentation of 30 hours of training

Corrective Action Plan: Yes X No

If yes, date of CAP: 1/24/2017

Any Violations During Mid or Re-Licensure Periods: Yes X No

If Yes See Report (s) Date(s):

Complaint Outcome: NA

Current Status of License: Approved

Licensing

Coordinator: Roxanne M.Epps

Date: 2/3/17

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Program Manager: Richard Berger

Date: 2/3/17

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